## ND State Council Meeting Minutes

#  Date: September 17, 2018

 Time: 6:00pm – 8:00pm CST State Council Meeting

Conference Call: N/A (In-Person Meeting ONLY)

**Attending**: Jenna Wilm, Beth Wiegman, Amanda Swanson, Jason Sutheimer, Amber Unser, Brianna Nistler, Dianna Gould, Michele Klein, Stephanie Winterquist, Matt Heinzen, Jackie Hirning, John Friend, Teri Dobbs, Roxann Hanson, Sherry Olson, Uma Hoffman, Sarita Haag, Sarah Gasevic, Nancy Conway

**Absent**: Dianna Gould, Erin Wagner, Haley Rosaasen

**Call to Order**: Jenna Wilm

**Approval of Minutes from July State Council Meeting**:

* Stephanie motions to approve; Matt seconds
	+ Minutes approved

**Review and approval of Check Registrar through 8/23/2018**:

* John motions to approve; Brianna seconds
	+ Check registrar through 8/23 approved

**2019-2020 Election**:

* Diversity & Inclusion Director
* Foundation Director
* Government Affairs Director
* Secretary/Treasurer
* Workforce Readiness Director
* Ballots were distributed and votes were cast

**SHRM Update**:

* The SHRM update was emailed prior to the meeting from Jenna
* A copy is also located in the SHRM Dropbox account

**Chapter President Job Description Update**:

* Roxann will take the SHRM template and transition to the NDSHRM format

**Operating Review and Approval Update**:

* No additional work completed, will need to transfer project to incoming Secretary/Treasurer
* Table issue until further notice

**Martha Johnson Scholarship Update**:

* 10 applications
* Recipient is Brooke Leabch

**2018 Conference Update**:

* Vendor Update – Stephanie Winterquist/Teri Dobbs/Jason Sutheimer
	+ Completed a walk through tonight
	+ Setup looks nice, smart stage looks great!
	+ Setup is in a U shape
* Speaker Update – John Friend/Matt Heinzen
	+ Speaker for strategic session cancelled unexpectedly
	+ Nancy will take the spot with an approved session for strategic credits
* Step Contest Update – Jenna Wilm
	+ Organization is now sponsoring this
* Room Monitors Update – Jason Sutheimer
* Concierge Booth Update – Jason Sutheimer
* 447 registrants as of today

**CLA Updates:**

* Table updates

**Open Forum**:

* No open forum items

**2019-2020 Election Results**:

* Diversity & Inclusion Director – Steph Winterquist
* Foundation Director – Beth Wiegman
* Government Affairs Director – Uma Hoffman
* Secretary/Treasurer – Melissa Drewing
* Workforce Readiness Director – Rachel Olson

**Leadership Conference Reminder**:

* December 4th: 11:30am - 1pm Chapter Meeting, 1:30pm – 5pm Leadership Conference
* December 5th: 8am – 12pm Leadership Conference
* Room block available
* FMHRA is hosting

**Next NDSHRM State Council Meeting:**

All 2018 meetings are completed. 2019 schedule coming soon!

Date: TBD

Time: TBD

Location: TBD

**Adjournment**: 7:33 pm (John motions to adjourn; Uma seconds)